

**ESSDERC-ESSCIRC****Accommodation – 10<sup>th</sup> September to 15<sup>th</sup> September****HOTEL REGISTRATION FORM**

For confirming your reservation, you are kindly requested to fill the present form and return it to us duly signed. In order to secure space, reservation forms should be sent to our MICE Department email [events.hdl@h10hotels.com](mailto:events.hdl@h10hotels.com) by **30<sup>th</sup> May 2023**. Our mice department will confirm back your reservation when all information is received. Any booking form received after the above deadline, will be subject to hotel's availability.

**Reservation Details**

Family Name:

First Name:

Address:

Country:

Passport Number:

Exp. Date:

Telephone:

Issue Date:

Email:

DAY OF ARRIVAL:

DAY OF DEPARTURE:

ARRIVAL TIME:

**ACCOMMODATION – H10 Duque de Loulé - Standard Room** (subject to availability):

Double Single Use Room: € 325, 00  Double room: € 345, 00

**A special rate has been negotiated for this event. Rate includes Buffet Breakfast, internet, taxes and service.**

**The Rate does not include the city Tax of 2€ per person and per night (to be paid directly at the Hotel).**

<b>Payment and Cancellation Conditions</b>
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Cancellations can be applied with no additional charges **30<sup>th</sup> May 2023**.

We will charge 50% of the rate non-refundable to the reservation made on **01<sup>st</sup> June 2023**. The remaining accommodation, city tax and extras will be done directly at the hotel. However, in case of cancellation **after 01<sup>st</sup> June 2023** or No-show or Early departure, full stay will be charged.

Please contact our sales department in order to check the conditions.

All deposits are non refundable and non transferable.

Visa      Access/Master Card       Dinners       American Express

Card number \_\_\_\_\_ Expiry Date \_\_\_\_\_

Three last numbers of the digit security code authorization is needed (see at the back of your card) \_\_\_\_\_

**\*\*\*A clear copy of both sides of your personal credit card is required\*\*\***

Please contact us at [events.hdl@h10hotels.com](mailto:events.hdl@h10hotels.com)

Signature:

Date:

We thank you and are looking forward to welcoming you in H10 Duque de Loulé Boutique Hotel

Avenida Duque de Loulé, 81-83, 1050-0588 Praça Marquês de Pombal - Lisboa, Portugal

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